

The BRIX Purchasing eLearning Certification course includes eight comprehensive modules covering BRIX Purchasing's core basics. Each module allows you to focus on specific areas at your own pace, accommodating your learning style and schedule.

Upon completing the modules and passing the final exam, you'll earn the BRIX Purchasing eLearning Certificate, an industry-recognized credential. Additionally, you'll gain access to additional training resources in Hyphen University, including job aids, training videos, user guides and more.

Ideal for purchasing personnel for residential Home Builders including Purchasing Managers, Purchasing Coordinators, etc.

**Please note that some practices or features demonstrated in all eLearning modules may not be supported or enabled by your organization.*

LESSON 1

BRIX: Plans, Elevations, Square Footages

15 MINUTES

In this lesson, you will learn how to:

- Setup a New Plan
- Setup a New Plan Elevation
- Setup a New Plan Square Footages

LESSON 2

BRIX: Maintain Vendor Pricing

30 MINUTES

In this lesson, you will learn how to:

- Revise Item Cost Pricing
- Revise Base Contract Pricing

LESSON 3

BRIX: Region, Vendor, Cost Code Settings

25 MINUTES

In this lesson, you will learn how to:

- Modify Key Region Settings
- Maintain Key Vendor Settings
- Acknowledge a New Cost Code in Cost Code Settings

LESSON 4

BRIX: Primary Vendors

15 MINUTES

In this lesson, you will learn how to:

- Access Primary Vendors
- Create a New Primary Vendor Detail
- Update a Primary Vendor Detail

LESSON 5

BRIX: Preliminary Purchasing

30 MINUTES

In this lesson, you will learn how to:

- Access Preliminary Purchasing
- Setup a New Job
- Print/View Detail Report
- View/Edit Purchasing Details
- Release/Print Orders
- Access Purchase Order Processing

LESSON 6

BRIX: Create New PO

15 MINUTES

In this lesson, you will learn how to:

- Create a New Purchase Order Detail
- Enter the Purchase Order Details

LESSON 7

BRIX: Create an EPO

15 MINUTES

In this lesson, you will learn how to:

- Create an Extra Purchase Order
- Enter the EPO Details

LESSON 8

BRIX: Update Costs for Active POs

25 MINUTES

In this lesson, you will learn how to:

- Locate Item Cost Processing Amount
- Apply a Base Contract Cost Change
- Implement Preliminary Cost Review
- Execute Cost Updates for Active POs



BRIX Purchasing Certification Exam

The BRIX Purchasing Certification Exam includes 32 questions, with a passing score of 80% or higher. You will have 90 minutes to complete the exam, and you are allowed up to three attempts to pass.

Level Up Your BRIX Purchasing Skills!

Master BRIX Purchasing—enroll in the eLearning Certification course today. For more information, contact your account manager or our support team at HyphenU@hyphensolutions.com.